

Gayton Elementary School
PTA Board Meeting
Tuesday, December 12, 2017
5:30 pm
Agenda and Minutes

- I. Called to Order at 5:30 p.m.
- II. Officer Reports *(Please try to limit to 2-3 minutes of highlights and put the rest in writing for all to see.)*
 - a. **President** Ms. Barbier reported:
 - i. We need to plan a going away send-off for Ms. Rostan
 - ii. January 16th - meet at 5:15 pm for entire board
 - iii. Discussed possibly doing ice cream social after 5th grade performance- \$1/each- use leftover ice cream? To be decided.
 - iv. Nominating Committee-we will solicit for members in January, starting with the Board and working with Ms. Sower
 - v. Action items/next steps/decisions reached: None
 - b. **Principal**- Ms. Sower reported:
 - i. The Hospitality Committee has done a phenomenal job!!!
 1. The teachers really appreciate the coffee carts and the beautiful holiday luncheon
 2. There is a "Take your Family to School" Day in February- 12th through 16th
 - a. Discussed whether we want to participate- Yes
 - b. Think of different ways to engage parents- Mystery Readers, "Pastries with Parents"
 - c. Create a sub-committee to organize this- They're meeting at 9:15 am on January 2nd
 - ii. Action items/next steps/decisions reached: Meet to plan on Jan 2nd
 - c. **Treasurer**- Ms. Barrett reported:
 - i. We've spent about \$55,000 year to date
 - ii. We have about \$24,000 in cash flow after the large playground purchase
 - iii. Action items/next steps/decisions reached: None
 - d. **VP Ways and Means**- Ms. Williams reported:
 - i. Glory Days Spirit Day- \$176 profit
 - ii. Dave and Buster Cards- \$265 profit from selling power cards
 - iii. Dave and Busters Spirit Night scheduled for January 9th
 - iv. We need to figure out dates for Spring after school engagement- Feb 26-Mar 26- 5 weeks- will need to organize further

- v. Will play the pizza sales “by ear” for the rest of the year- demand has seemed low
- vi. Action items/next steps/decisions reached: None

e. **VP Programs-** Ms. Roberts reported:

- i. Ms. Roberts and Ms. Sowers met to discuss programming
- ii. Feb 6th- will be a STEM event, partnering with Mathnasium
 - 1. Mad Science at assembly during the day and STEM stations that night at the PTA meeting
- iii. March 27th- 6:30-7:30- Family Reading night
- iv. Action items/next steps/decisions reached: None

f. **VP Membership-** Ms. Kempf reported:

- i. We wrapped up the year with 398 members
- ii. The online system is difficult to use
- iii. Spirit items from Gator giving have been delivered based on giving levels
- iv. Action items/next steps/decisions reached: None

g. **VP Communications-**Ms. Pedraza reported:

- i. Will take a break from Gator Bites during break
- ii. Action items/next steps/decisions reached: None

h. **Secretary-**Ms. Land reported:

- i. Working with Ms. Pedraza to post minutes, etc. in a timely manner
- ii. Will pass along thanks from Teachers to Hospitality Committee
- iii. Action items/next steps/decisions reached: None

i. **Teacher Liaison-** Ms. Hedrick reported:

- i. No updates
- ii. Action items/next steps/decisions reached: None

III. Old Business- None

IV. New Business-

- a. Staffing updates
- b. Rostan send-off discussion

V. Committee Reports (*Please try to limit to 2-3 minutes and put the rest in writing for all to see*).

a. Playground Committee

- i. We’ve ordered a Gaga Pit (January installation) and a large play structure for the “red playground” pad (February installation)
- ii. Action items/next steps/decisions reached: We’ll need to decide timing of the drainage study completion

- b. Book Fair- Ms. Long
 - i. Book fair was held at Barnes and Noble all day on Dec 2nd.
 - ii. Action items/next steps/decisions reached: Awaiting final profit numbers
 - c. Lay Advisory- Ms. Kane provided an email update
 - d. Silent Auction Committee- moving along with planning- new location
- VI. Final Comments
 - a. Full PTA Executive Board to meet in January
 - b. Discuss creation of a Nominating Committee
- VII. Adjourned at 6:35 pm