

Gayton Elementary School
PTA Board Meeting
Tuesday, March 13, 2018
5:15 pm
Agenda and Minutes

- I. Called to Order at 5:23 p.m.
- II. Officer Reports
 - a. **President** Ms. Barbier reported:
 - i. She thanked everyone for the Silent Auction noting that it was well attended and the most fun auction held to date.
 - ii. Ms. Barbier provided an update from Ali Brown from the Henrico County PTA Board – There is an upcoming PTA training available on March 20th at Hermitage High School. Ms. Barbier solicited interest to attend. Ms. Barbier also noted that June 5th is the incoming board training event offered by Henrico Co. PTA- she noted that it will be a good opportunity for our 2018-2019 board members to attend.
 - iii. Nominations for Volunteer of the Year- due to Kristina before March 31st.
 - iv. Nomination Committee will be voted in at tonight’s meeting. They should begin work immediately to solicit officer nominations and prepare to present the slate of officers 30 days before the May 15th PTA meeting, via our PTA website or Gator Bites since April PTA meeting is later in the month.
 - v. The group also discussed committee chairs considering their interest for participation next year. The ask is for folks to reach out to Kristina prior to our April 24th meeting to indicate their interest in committee leadership positions for next year.
 - vi. Action items/next steps/decisions reached: None
 - b. **Principal**- Ms. Sower reported:
 - i. Ms. Sower- There is an upcoming Safety meeting on March 19th noting strong RSVPs so far- 63+ people- adults only event
 - ii. The SCA came to Ms. Sower- they’re leading a “Hoops for Hunger” campaign in March- all self-planned and executed.
 - iii. Ms. Harris- Met with the Verlander family- they are open to coming to Gayton to do a reading- we can use it as a fundraiser for our PTA or for another charitable cause- we can pre-order the new children’s books for \$15/book for signing, etc.
 - iv. Action items/next steps/decisions reached: None
 - c. **Treasurer**- Ms. Barrett reported:
 - i. Silent Auction- \$11,500 profit, \$2,400 expense- about \$9,000 net profit anticipated versus budget of \$8,300.
 - ii. Action items/next steps/decisions reached: None

- d. **VP Ways and Means-** Ms. Williams reported:
 - i. Richmond Squirrels Tickets fundraiser- we make \$10/booklet in profit- Only 9 sold to date. Big push to sell at least 20 booklets to allow Mrs. Sower to throw out the first pitch.
 - ii. Kroger- We receive almost \$1200/year from them- received \$282 last quarter
 - iii. Clothes for cash- We receive \$20/month or so from the bin outside school
 - iv. Action items/next steps/decisions reached: None

- e. **VP Programs-** Ms. Roberts did not attend
 - i. Family picnic in Spring- "Play for All" Family Picnic- May 3rd 5pm- 7pm to celebrate the Playground
 - ii. Action items/next steps/decisions reached: None

- f. **VP Membership-** Ms. Kempf reported:
 - i. Ms. Kempf asked about any upcoming voting that she'll need to prepare for- Ms. Barbier informed her that we'll need to vote in May on next year's officers
 - ii. Action items/next steps/decisions reached: None

- g. **VP Communications-**Ms. Pedraza reported:
 - i. No update
 - ii. Action items/next steps/decisions reached: None

- h. **Secretary-**Ms. Land reported:
 - i. No updates
 - ii. Action items/next steps/decisions reached: None

- i. **Teacher Liaison-** Ms. Hedrick reported:
 - i. No updates
 - ii. Action items/next steps/decisions reached: None

III. Old Business- None

IV. New Business-None

V. Committee Reports (*Please try to limit to 2-3 minutes and put the rest in writing for all to see*).

- a. SpiritWear- Ms. Malecky
 - i. We are planning to order additional Play for All shirts and to do an additional Spiritwear offering
- b. Book Fair- Ms. Long
 - i. April 23-27th is spring book fair- Bedford Falls is the vendor
 - ii. Scholastic has offered up resources and some incentives to get our

business back for next year. If we agree to do at least one fair with them next year (two fairs not required), they've offered us \$500 in Fair Shopping money, they'll provide staffing and setup/tear down, and other incentives. The group discussed interest in exploring options next year.

- iii. Action items/next steps/decisions reached: None
- c. After School Enrichment Committee- Ms. Williams/Ms. Barbier
 - i. 127 kids signed up- great engagement
 - ii. Discussed possibilities for possibly making up missed March 12th session
 - iii. Action items/next steps/decisions reached: None
- d. 5th Grade Party- Ms. Freeman
 - i. \$2,036 of \$2,075 raised to date- Fundraising deemed complete
 - ii. \$700 made at Bake Sale at 5th Grade performance- over the \$530 goal!
 - iii. Skating event- Made \$550 with over 100 people attending
 - iv. Action items/next steps/decisions reached: Focus on games and event planning
- e. Playground Committee-Ms. Land reported
 - i. We've ordered borders for Gaga Pit (installed) and for the large structure's pad (on order) and mulch to complete the playground "Phase 2" installations. Total cost for additional borders is approximately \$2,400. Mulch was donated by County thanks to coordination by Ms. Sower.
 - ii. Action items/next steps/decisions reached: We'll need to decide timing of the drainage study completion and shape our budget ask for 2018-2019. The suggestion was made for surveying the kids to help define Phase III of the Playground Campaign- One suggestion discussed is adding an additional taller Gaga Pit for the older kids.

VI. Final Comments

- a. PTA meeting (Full Board) will be held on April 24th - Homework is to bring your prepared binder and to bring your board committee position preferences for 2018-2019. We will meet in Room 23 as the book fair will be held in the Library during that time. Ms. Barbier will send a binder checklist reminder ahead of the meeting to help folks prepare.
- b. Last PTA Board meeting for 2017-2018 year will be held on May 15th. The new board will be elected at the General Meeting that evening and will begin their terms after the General Meeting.

VII. Adjourned at 6:20 pm