

Gayton Elementary School
PTA Board Meeting
Tuesday November 14, 2017
5:15pm
Agenda and Minutes

- I. Called to Order at 5:18 p.m.
- II. Officer Reports *(Please try to limit to 2-3 minutes of highlights and put the rest in writing for all to see.)*
 - a. **President** Ms. Barbier reported:
 - i. Thankful for the group, received compliments on PTA
 - ii. Action items/next steps/decisions reached:
 1. Keep notebooks up-to-date for each committee
 - b. **Principal-** Ms. Sower reported:
 - i. Thank you for supporting the Henrico Christmas Mother. 850 cans/boxes were donated.
 - ii. Special shout-out to Hospitality Committee, teachers love the cart
 - iii. Special thanks for the treats on Conference night
 - iv. Thank you to all!
 - v. Action items/next steps/decisions reached: None
 - c. **Treasurer-** Ms. Barrett reported:
 - i. We've collected significant funds in the past month. \$18,000 came in for the Fun Run from The Get Moving Crew. \$5,000 profit from Fall Fest.
 - ii. Action items/next steps/decisions reached: None
 - d. **VP Ways and Means-** Ms. Williams reported:
 - i. Thanks for coming to Glory Days!
Tonight is the first night of selling pizza from J. Rocco's
Dec: Selling Dave & Buster's power cards
Jan: Spirit night at Dave & Buster's
 - ii. Ms. Barbier added that Ms. Williams helps with after school enrichment and it's going well
 - iii. Action items/next steps/decisions reached: None
 - e. **VP Programs-** Ms. Roberts reported:
 - i. Waited on programs until after fall events and holidays. January idea to be discussed in detail with Ms. Sower – Mad Science assembly followed by science night on Jan 18. Stations with activities. Partnering with Mathnasium.
 - ii. Feb 6 – Family Fun Night
Ideas: Date night (parent/child dinner and dance). Use a

caterer/restaurant, engaging/interactive DJ. Question about multiple children – that's fine. Does it earn money? No, but not the goal, money is in budget to hold. Discussed dates and proximity to other events.

March: reading month

Questions on end of year programs, thinking of family picnic or movie. Another option: Turn back the clock, sock hop event – if weather is a question.

- iii. Action items/next steps/decisions reached:
Flush out dates and details with Mrs. Sower

f. **VP Membership-** Ms. Kempf reported:

- i. Submitting membership details and payment by end of Nov. Directory almost complete. Items for Gator Giving will go out by end of November, hopefully before Thanksgiving.
- ii. Action items/next steps/decisions reached: Add an announcement to Gator Bites that those who gave to specific levels of Gator Giving early in the year will receive their items by the end of Nov.

g. **VP Communications-**Ms. Pedraza reported:

- i. Asked for feedback on Gator Bites & Facebook. Jenny was given compliments on both.
- ii. Action items/next steps/decisions reached:
 - 1. All items given to Jenny by Sun mornings will be included in the Gator Bites

h. **Secretary-**Ms. Land reported:

- i. No comments
- ii. Action items/next steps/decisions reached:

i. **Teacher Liaison-** Ms. Hedrick reported:

- i. No comments
- ii. Action items/next steps/decisions reached:

III. Old Business

IV. New Business

V. Committee Reports (*Please try to limit to 2-3 minutes and put the rest in writing for all to see*).

a. Silent Auction Committee

- i. Committee is up and running. Donations are already coming in. Theme is black and white. New venue – The Colonies House, they have a nice covered deck we hope to use (also cheaper). New date – Friday, March 2. Lighter menu – appetizers and desserts.

- ii. Action items/next steps/decisions reached: None
- b. 5th Grade Party Committee
 - i. Follows graduation, Thursday before school gets out. Theme – Amazing Race. Rain plan, use inside facilities. 20+ members on committee. Spirit nights booked, waiting to see how each one does. May cancel later events if not needed. Smaller gifts – shirt and thumb drive. Any extra funds will go to families in need. Committee members are stepping up to help run the different events. (Additional details on flyer)
 - ii. Action items/next steps/decisions reached:
 - 1. Jenny offered to add details to website and calendar
- c. County Council Rep (Kristina Barbier for Stephanie Golembeski)
 - i. October meeting with Dr. Kinlaw. Cornerstones are the same. Focus group for initiatives. Gayton is on the list for interior improvements from meals tax funds. Mrs. Sower updated the group on improvements: First school to get new lights. The remaining classrooms will get tile instead of carpet. Following year will update the flooring in the library and painting in the school.
 - ii. Action items/next steps/decisions reached: None

VI. Book Fair

- a. All day Dec 2. Everything in the store! Online is ongoing until Dec 7. Word of mouth to help get traffic to the store. Flyers going home on Nov 17. Book fair wristbands will go home with kids on Fri, Dec 2. Coupons and discounts still apply. Percentages vary with items.
- b. Events in store. Reading times by staff. Alli Gator will make surprise visits (after story time).
- c. Decided to send flyer Nov 17 with general details. A more specific flyer the week of Nov 27th.

VII. Playground

- a. Raised over \$50,000 total. Nov 2 committee meeting to discuss how to spend the funds, sooner rather than later. One set of current equipment – asked the county to repair. They will not replace it, too old – not up to current safety code. A repair may only hold it two more years. Suggesting it be removed by the county and work with designer to redo that area. Design includes a variety of climbing equipment on the existing pad (eliminates problems with new drainage). Also proposing adaptive swings and a gaga pit. All fits in budget plus drainage research.
- b. Current questions: What vendor? Do we want to alter design? What message do we share with parents?
- c. Group comments/questions:
 - i. Where is the equipment? Fenced area
 - ii. Is the broken equipment off limits? Part of it
 - iii. What ages/grades can use this? All ages

- d. Be proactive with communication, especially if equipment is being taken out. Communication planned in Gator Bites for parents.

VIII. Final Comments:

- a. Sun, Dec 3 – Kristina is planning a social for the group
- b. Tue, Dec 12 - Executive Board Meeting
- c. Full PTA Board to meet in January. Need to create a Nominating Committee.

IX. Adjourned at 6:11 pm