

Gayton Elementary School
PTA Board Meeting
Thursday September 14, 2017
5:15pm
Agenda and Minutes

I. Called to Order at 5:17pm

II. Officer Reports

- President- Ms. Barbier reported:
 - Greeted the group
 - Offered each board member a notebook- asked folks to keep them as part of their positions- add bylaws, budget, add your notes, procedures- to be passed along when your position transitions to next person
 - Action items/next steps/decisions reached: None
- Principals- Ms. Sower and Mrs. Harris reported:
 - Ms. Sower: After smooth back to school, had some “bumps” during the first week
 - MAPS testing coming up soon, reading assessment ongoing now
 - Mrs. Harris- went to School Board meeting today and picked up our “Certificate of Excellence”
 - Action items/next steps/decisions reached: None
- Treasurer- Ms. Barrett reported:
 - Gator giving at \$7,700 to date with goal of \$10,000
 - Budget will be presented for vote tonight
 - Audit will be presented for approval also
 - Action items/next steps/decisions reached: None
- VP Ways and Means- Ms. Williams reported:
 - Back to School Picnic- Boca Taco, Ray’s, Travelers RVA will be available on the 28th
 - Spirit nights for year already set
 - Action items/next steps/decisions reached: None
- VP Programs- Ms. Roberts reported:
 - Walk to School Day- October 4th- will confirm plans with Ms. Sower
 - Music, banners, Krispy Kreme, other food donated, balloons
 - Programs for year- ironing out dates for ideas
 - Action items/next steps/decisions reached: None
- VP Membership- Ms. Kempf reported:
 - We are at 250 members- parents and teachers
 - Only 5-10 paid in person- all the rest paid online
 - Plan to staff tables at tonight’s meeting to drive more sign-ups
 - Action items/next steps/decisions reached: None
- VP Communications- Ms. Pedraza reported:
 - She sends Gator Bites on Sunday- send contributions by noon on Sunday
 - Let her know if we need Facebook postings
 - Take pictures of stuff we do!
 - Action items/next steps/decisions reached: None
- Secretary- Ms. Land reported:
 - Plan to share minutes from board meetings as well starting tonight and tweaking format a bit to be helpful to our general members
 - Action items/next steps/decisions reached: None

III. Old Business

IV. New Business

- Standing Procedures- Ms. Barbier discussed creation of Standing procedures to provide more clarity around board processes and procedures- Reviewed draft

V. Committee Reports

- Fall Fest Committee- Ms. Byers reported:
 - Working out details for Fall Fest
 - Leveraging MySchoolAnywhere.com for ticket and wristband sales
 - Action items/next steps/decisions reached: None
- Playground Committee- Ms. Land reported:
 - Action items/next steps/decisions reached
 - Working with County to collaborate on grant submissions and vision
 - We're pursuing Grants, Corporate Sponsorships (almost \$9k received to date), Individual donations through Fun Run, and Fall Festival
 - Packets will go home on September 22nd
 - Fun Run- Ms. Jacobs reported:
 - It will be held 30 mins/grade during school on Oct 13th
 - B2TM- can't arrive until 8:30-9:00am for delivery of inflatables
 - We will need help- look for sign-ups for volunteers
 - Planning to execute visual areas for students to run through- Bubbles, Covered sidewalk with streams, Fog machine
 - We'll ask parents to make signs to support their children
 - Action items/next steps/decisions reached: None
- Reflections Committee- Tracey Thessen couldn't join-sent her report
 - Flyers have gone home- Deadline is October 3rd
 - Still working on identifying judges
 - October 17th is Reflection Program during PTA program
 - Action items/next steps/decisions reached: None
- After School Enrichment Committee- Ms. Williams and Ms. Barbier reported:
 - Fall and Spring this year- 5 week sessions on Mondays
 - Packets will go home on Sept 29th
 - There will be a need for volunteers between 2:40pm and 3:20pm
 - Will use [www.myschoolanywhere](http://www.myschoolanywhere.com) for payments
 - Action items/next steps/decisions reached: None
- Spiritwear- Ms. Barbier gave report out for Ms. Malecky
 - Discussed flyer that went home for cups and bows
 - Ms. Kempf inquired about "Spirit Items" promised for Gator Giving rewards
 - Action items/next steps/decisions reached
 - Group agreed to hold a smaller group discussion to decide on items for Gator Giving and larger group agreed to limit asking parents to buy additional items currently, sticking to the plan to delay any additional Spiritwear sales until before the winter holidays
- Book Fair- Ms. Long-
 - Would like to get on folks' neighborhood Facebook sites to publicize Book Fair and Barnes and Noble event

- 5th Grade Party- Ms. Kennedy-
 - Has met with prior year chair
 - Getting process ready for this year
 - Will sell drinks and chips at Fall Fest
 - Action items/next steps/decisions reached: None

VI. Adjourned at 6:33pm